

Project Approval Lifecycle Stage Gate 2 Alternative Analysis For Accessibility Worksheet

Individuals with disabilities are the largest minority group within California. 1 in 5 Americans will develop some disability in their lives. It is essential that Information Technology solutions developed for State of California are accessible and assist every California in achieving success.

Current Federal and State laws have been established to ensure that electronic and information technology (EIT) systems are accessible to persons with disabilities. By completing the questionnaire below, you and your team should will have a good baseline for determining if accessibility is included in your decision making in accordance to the standards related to:

- legal requirements relating to accessibility in accordance with [SIMM 25](#) of the Rehabilitation Act;
- And accessibility requirements and international standards of [Web Content Accessibility Guidelines \(WCAG\) 2.0](#).

Alternatives Analysis

Please answer the following questions to determine how well accessibility is addressed in the selected alternative for Stage Gate 2.

When reviewing the alternatives, did the recommended alternative address issues related to any stakeholders who may use assistive technologies?	
Did the alternative include requirements for use of assistive technologies for those users who may be: hearing impaired, visually impaired, etc.?	
Does your staff have a good working knowledge of accessibility issues and technologies? Did this staff assist in the alternatives analysis process?	
Is Accessibility detailed in the "To Be" process diagrams?	
Does your project schedule provide enough time and resources to address assistive technology and testing and training?	